



Inn at Laurel Point

Outstanding Workplace of the Year Award, Chamber of Commerce (2018)
Employer of the Year Award, Tourism Vancouver Island (2018)
British Columbia Hotel Association Housekeeping Award (2018 & 2019)

Job Title: Room Attendant

Job Type: Permanent. Hours of work per week will vary based on hotel occupancy.

Wage: \$16.74/hr to start; \$19.13/hr after 1 year

Summary of Position:

Room Attendants are responsible for ensuring that each guest's room is presented according to Inn at Laurel Point standards, while also focusing on creating an atmosphere of warm Guest Service, teamwork and excellence.

Responsibilities:

- Clean assigned guest rooms according to Inn at Laurel Point standards. This involves changing bed linens, making beds, dusting, vacuuming, cleaning the bathroom, changing the towels, removing all garbage, deep cleaning, placing furniture to its original position, etc.
- Actively participates in department specific initiatives working towards sustainable operations
- To be Health & Safety conscious and actively involved in maintaining a safe work environment
- Complies with the Inn at Laurel Point's procedures and code of ethics
- Performs other tasks, which are assigned by management
- Upholds the highest standard of internal and external customer service at all times

Qualifications:

- Previous guest service and/or Housekeeping experience an asset
- Proven self motivation, ability to work well with minimum supervision
- Excellent guest service skills
- Excellent organization, time management and communication skills
- Must have a high level of attention to detail
- Work well within a diverse team environment
- Must be able to embrace the 4 core values of the Laurel Point Inn: Excellence, Respect, Curiosity and Stewardship

Reports To: Housekeeping Manager

Job Requirements:

- Must be fully available to work weekdays, all weekends and all statutory holidays
- Ability to work a 8am-4:30pm shift daily (Monday through Sunday)
- If currently a student, must be committed to working minimum 3 shifts/wk during school including weekends and holidays
- Ability to lift 40 pounds on a regular basis
- Ability to sustain prolonged periods of bending and kneeling
- Must have Canadian work permit to apply (if non-resident of Canada)

Closing Date: Please submit your application as soon as possible as applications are reviewed daily

What's in it for you?

- Competitive Wages
- A fun & friendly workplace culture that embraces diversity
- Cross-training opportunities to grow your skills
- Best staff meal in town and by the way, it's free!
- Complimentary parking on non-restricted days during the off-season
- Comprehensive benefits package
- Colleague of the month recognition program
- Summertime volleyball on Sticky Wicket rooftop, BBQs on our stunning Terrace patio, free themed year-end Gala to thank you
- AURA waterfront restaurant + patio staff discount - 50%
- Friends & Family hotel discount (*so you can show off your amazing workplace*)
- Candidate referral bonus - \$300
- Industry discounts
- Workshops
- Cross-training opportunities
- Skill and advancement training programs
- Shower and locker facilities

Apply Now! Please email your resume to Ann Reeves, Human Resources Manager at careers@laurelpoint.com. For more information, contact Ann directly at 250-414-6726.

Summary of Company:

Inn at Laurel Point is an elegant, Pacific Rim-inspired waterfront hotel located downtown on Victoria's Inner Harbour. It was the first carbon-neutral hotel in BC and, Condé Nast Traveler has rated the Inn as one of the top 25 hotels in Canada. For more information visit www.laurelpoint.com.

We won't give you a job. We'll give you a lifestyle.

- **Do you strive for excellence?** It's one of our benchmarks - in relationship, fair business practice and in the standards we uphold.
- **Do you uphold respect?** Respect for guests and colleagues is paramount. It's our foundation for learning and growing.
- **Are you curious?** Seeking to understand and challenge conventional thinking allows us all to find new ways to succeed.

- **Are you responsible?** As stewards and caretakers, we aim to leave a legacy of independence, innovation and responsibility in all we do.

We're looking for people who want a career that defines who they are. Because this is not just a job. It's an expression of your values and ours. We're more chameleons than corporate. More approachable than distant. Yet we're always professional and 100% committed.

We also value innovation. We want people who prefer to count on their inner resources and flexibility over rigid policies and procedures. And in return, we'll treat you as we do our guests: with sincerity, an open mind and respect.

This is a company for real people. Interesting people. People in search of a place to stay and make a difference.

If that's you, let us know.

Thank you for considering inn at Laurel Point as your employer of choice!